# Checkpoint Meeting Minutes

|  |
| --- |
| 3 |

## Group Identifier:

|  |  |  |
| --- | --- | --- |
| 09 | 02 | 2017 |

## Date of Meeting:

## Attendance Register:

|  |  |
| --- | --- |
| **Name** | **Present** |
| Ismail Abukar | X |
| Amy Dowse | X |
| Dorota Hawro | X |
| Sanjeev Ponnapula | X |
| Falah Zaidan | A |

If present mark with (X), approved absence (A), otherwise leave blank

## Progress review of last week

|  |  |  |
| --- | --- | --- |
| **Name** | **Task Description** | **Task Status** |
| Person 1:  Ismail Abukar | Create basis of the database – focusing on authentication tables | C |
| Create other tables in the database | O |
|  |  |
| Person 2:  Amy Dowse | Create the GUI design | C |
| Use class diagram to look at logic needed for own module | C |
|  |  |
| Person 3:  Dorota Hawro | Create GUI design for login part of system | C |
| Use class diagram to look at logic needed for own module | C |
|  |  |
| Person 4:  Sanjeev Ponnapula | Work on logic behind the authentication module | O |
| Use class diagram to look at logic needed for own module | C |
|  |  |
| Person 5:  Falah Zaidan | Work on logic behind the authentication module | X |
| Use class diagram to look at logic needed for own module | X |
|  |  |

Max three rows per group member. Task status: (C) completed (O) ongoing (X) no report

## Plan for next week

|  |  |  |
| --- | --- | --- |
| **Name** | **Task Description** | **Task Status** |
| Person 1:  Ismail Abukar | Create other tables in the database | O |
| Work on logic for own module | N |
| Create GUI from design for own module | N |
| Person 2:  Amy Dowse | Work on logic for own module | N |
| Create GUI from design for own module | N |
| Create GUI from design for authentication | N |
| Person 3:  Dorota Hawro | Work on logic for own module | N |
| Create GUI from design for own module | N |
| Create GUI from design for authentication | N |
| Person 4:  Sanjeev Ponnapula | Work on logic for own module | N |
| Create GUI from design for own module | N |
| Work on logic for authentication module | O |
| Person 5:  Falah Zaidan | Work on logic for own module | N |
| Create GUI from design for own module | N |
| Work on logic for authentication module | O |

Max three rows per group member. Task status: (N) new (O) ongoing (X) no report

## Other Issues and Risks

|  |
| --- |
| Team members are to begin to write the code for their own modules and will be pushing and pulling to Github. There is a risk that our set up will not be correct, such as the Git Ignore file is not correct, which will cause issues with our code. Initially, members will store local copies of their code (away from Git) until we are able to check that everyone’s set up is correct and there are no issues with individual set ups.  Falah has informed the group (via WhatsApp) that he does not want to come to meetings anymore and they he feels he “can contribute more effectively being responsible for a particular task (and the communication that goes with it) than coming to meeting”. We have told Falah that we understand his point but that it is important that he comes to meetings as it is where were discuss ideas, identify ambiguities and work together to decide on what steps need to be taken next.  We are concerned by his absence. |